

YVETTE ARTHUR

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EDUCATION

Nova Scotia Community College, Halifax, NS 2006 – 2008
Web Development Concentration, Information Technology

Nova Scotia Agricultural College, Truro, NS 2005 – 2006
1 year, BSc. Animal Science

Queen Elizabeth High School, Halifax, NS 2002 – 2005
Graduated with Honours with Distinction

SKILLS

Information Technology

- Web Development technologies (HTML/XHTML, JavaScript, Adobe Dreamweaver, PHP, and CMS technology such as Joomla)
- Web Design technologies (Adobe Photoshop, PaintShop Pro, Corel Painter series)
- Web Languages (HTML/XHTML, CSS, PHP, JAVA, Visual Basic: Object Oriented Programming)
- Database (Basic knowledge SQL and SQL commands, using phpMyAdmin, and Microsoft Access)
- Networking (Basic knowledge of networking structures, cables & cabling layouts)
- Operating Systems (Extensive knowledge with operating systems such as Windows Vista/XP/2000/9x, and Unix/Linux)

Office Related Skills

- Project management skills
- Good working in groups and with others
- Good communication, time management, and creative skills
- Extreme willingness to learn and experience working with new technologies/processes
- Basic knowledge of System Analysis and Design (planning processes)

EMPLOYMENT HISTORY

Three Ton New Media, Halifax, NS

Jun 2010 – Sept 2010

Front-end Web Developer

- Development and maintenance of various client websites throughout Canada, and the United States.

VERB Interactive, Halifax, NS

Mar 2008 – Jun 2010

Front-end Web Developer

- Development and maintenance of various client websites throughout Canada, the United States, and the Bahamas

Public Works and Government Services Canada (PWGSC Atlantic), Halifax, NS

Jul 2007 – Aug 2007

Web Developer

- Worked as a member of the IT Services Branch (ITSB): creating and maintaining internal government websites base on PHP technologies

Tim Hortons, Halifax, NS

May 2006 – Aug 2006

Baker

- Worked as the main baker for the Bayer's Road, Halifax location

Department of National Defence: Maritime Forces Atlantic (MARLANT), Halifax, NS

May 2005 – Aug 2005

Pipe Shop

- Summer Employment working in the Pipe Shop division (Fixing/maintaining the piping of ships and submarines)

Pets Unlimited, Halifax, NS

May 2004 – Aug 2004

Dog Groomer/sales clerk

Highlife Café Restaurant, Halifax, NS

2000 – 2004

Cook/Cashier/Waitress/Music Operation

- Also worked in the annual *Highlife Café Restaurant: Chicken & Goat Festival*

AfriCaribanza Festival, Halifax, NS

1998

Designed floats for the parade held in Halifax 1998

VOLUNTEER EXPERIENCE

The Royal Nova Scotia International Tattoo, Halifax, NS

1998 – 2003

Volunteer in the Tattoo extras opening skit

AWARDS & ACHIEVEMENTS

CCNA Networking Basics – *Feb 12th 2007*

- Administered by Cisco® Networking Academy

Occupational Health & Safety (OHS) – *Sept 25th 2006*

Workplace Hazardous Materials Information Systems (WHMIS) – *Sept 8th 2006*

Black Belt Canada Tae Kwon Do Tournament – 2002, 2003

- 1st place forms (2002), 3rd place sparring (2002), 1st place forms (2003), 2nd place sparring (2003)

INTERESTS

- Martial Arts & Weaponry (Black stripe Tae kwon do)
- Instruments/Audio Recording & Production
- Drawing, painting & graphic arts
- Culinary Arts
- Film & Video production
- Wildlife, Animal Sciences & Zoology
- Tourism/Travel, World issues, linguistics, and Asian culture
- Interior Design & Feng Shui
- Le Parkour (free running) & Fitness
- Woodworking & Architecture

REFERENCES

- Available Upon Request

